Brothertown Music Boosters
By-laws
Adopted June 2012

Article 1
Name
The name of the organization will be the "Brothertown Music Boosters."

Article 2
Address
The address of this organization is:
Brothertown Music Boosters
PO Box 162
Sangerfield, NY 13455-0162

Article 3
Purpose
To promote and foster the development in the Waterville Central School District an appreciation of music, including but not limited to the support of the school district concert band, chorus, marching band, and jazz band.

Article 4
Corporation Status
The Music Boosters is a not-for-profit organization. No capital stock has ever been issued, none is outstanding, nor will any be issued.

Article 5
Membership
• Membership will be from September 1 - August 31
• Members will not be assessed dues
• Membership in the Brothertown Music Boosters is open to any parent or guardian of a child who is participating in any music program at Waterville Central School and to all others interested in promoting music activities at Waterville Central School.
• The secretary shall maintain a list of active members, arranged alphabetically with each members contact information. Active members are those who have signed and turned in their membership form.
• Duties of the membership will be as follows: to provide support to the Music Department and all Music Booster activities including but not limited to volunteering and raising funds, electing the Officers, and assisting and approving the development of Music Booster activities.
• Only active members have voting rights.
• Officers will select chaperones for summer trips with member input based on meeting attendance and active participation.
Article 6
Officers

The officers of this club shall be: President, Vice-President, Secretary, Treasurer, and Student Accounts Treasurer. All officers shall serve a term of one year. There will be no limit as to how many times an officer can serve consecutively in any position. Waterville Music Directors may not serve as officers.

- The President will:
  - Preside at all meetings of the organization
  - Act as executive officer
  - Perform all duties usually associated with the office
  - Enforce a strict observance of the by-laws
  - Oversee the summer trip
  - Create meeting agendas and e-mail them to active members prior to the monthly meetings.

- The Vice-President will:
  - Shall assume all the duties of the President in his/her absence

- The Secretary will:
  - Generate and maintain a current list of all members of the organization
  - Keep track of member attendance
  - Draft all correspondence and, if necessary, have it reviewed by the President before mailing.
  - Keep a file of all correspondence sent out and received.
  - Find someone to take minutes in their absence
  - Send minutes to the webmaster after meetings for posting to the website

- The Treasurer will:
  - Be custodian of all funds for the organization
  - Keep accurate records of all income and disbursements
  - Pay all invoices for approved activities
  - Present a summary financial report at each monthly meeting

- The Students Account Treasurer will:
  - Maintain student's personal spending accounts (AKA Moola Account)
  - Confirm the treasurer’s account reports

Article 7
Meetings

The Boosters will meet once each month with possible meetings added as needed. There will be no regular meeting in the month of August. Any items requiring a vote will be passed with the majority of those present at each meeting. Any votes concerning the distribution of money will be done by secret ballot.

Article 8
Elections

Elections for officers will take place during the regular meeting in June. Officers will assume their position at the first meeting in September.

Article 9
Scholarship Fund

The Brothertown Music Boosters College Scholarship shall be awarded to a Waterville music program senior(s) entering college in the fall who will be majoring in music. The recipient(s) shall be chosen by the teachers of the music department. The award shall be a cash payout in an amount to be determined annually based on the booster's finances and the number of recipients chosen.
Article 10
Resignation and Vacancies
An officer may resign at any time by giving written notice to the President or the Secretary. Any such notice shall take effect as of the date of the receipt of such notice or at any later time specified therein.

If the position of any officer becomes vacant by reason of death, resignation, disability, disqualification, removal, or for other cause, the remaining officers shall appoint a replacement.

Article 11
Amendments
The By-Laws may be amended by a two-thirds vote of the members at any regular meeting. A notice of the proposed amendment(s) shall be emailed not less than one week, nor more than one month, prior to the meeting at which the proposed amendment shall be voted on.